

2019 HARBORFEST FOOD VENDOR APPLICATION

(Please print legibly and fill in completely)

NAME _____

BUSINESS NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____ CELL PHONE _____

NYS TAX ID NO. (Send copy of NYS Tax Certificate with application) _____

EMAIL ADDRESS _____

WEBSITE _____

VENDOR INFORMATION Are you a returning vendor? Yes No If yes, list years attended: _____

REFERENCES: (New vendors only – list one for each category): Festival/Show completed: _____

Business Reference: _____ Bank Reference: _____

MENU: It is mandatory to attach a menu of all items you wish to sell and the COST. Menus will determine acceptance and siting. Please list items in order of importance as some items may be disallowed to avoid duplication. You will be contacted in advance if you are unable to sell any of the items on your list. Food prices cannot be increased during the festival.

SET-UP/SPACE REQUESTED: Please complete the appropriate section.

Trailer (if applicable): Total space needed: _____ Frontage: _____ Depth: _____ Height: _____ Length: _____

Is hitch removable? Yes No From what side or end of Trailer do you operate? _____

Where is the entrance door of the unit? (If on front of unit it needs to be included in "Frontage" space) _____

Tent (if applicable) Total space needed: _____ Frontage: _____ Depth: _____ Height: _____ Length: _____

Dimension (include stakes): Length _____ Width _____ Flaps: Yes No

ELECTRICAL REQUIREMENTS: Mandatory to attach a list of all electrical devices you will utilize (include amperage for each device).

Total wattage required to operate your site? _____ Standard duplex receptacles required: _____

Will you require our electrician to hardwire conductors directly into a two-pole breaker at 240 volts? Yes No

If yes, which installation do you require? 30 40 50 60 Amps Other _____

(30 amp hardwire provides a maximum of 7200 watts. Each additional 10 amps hardwired provides an additional 2400 watts)

Will you need access to water? Yes No

PRELIMINARY WORKSHEET:

Indicate venue preference by numbering 1-3 (1= first choice)

Breitbeck East Park (Washington Sq.) West Park (Franklin Sq.)

****Actual total will be calculated upon acceptance into the festival. An Agreement and Invoice will be sent to accepted Vendors by March 13, 2019.**

Basic Site Fee (10x10)

(\$900 Breitbeck, \$400 all other venues) \$ _____

Additional Footage (frontage):

(\$50/ft. Breitbeck, \$30 all other venues) _____ x \$ _____ = \$ _____

Electric 120 Volt/20 Duplex Receptacle

(max. 3 per vendor) _____ x \$100 = \$ _____

Electric 240 Volt: 30 AMP Hardwiring x \$175 = \$ _____

Each additional 10 Amps _____ x \$ 50 = \$ _____

Insurance (if applicable) \$ _____ 90

Clean Up Fee (non-refundable) \$ _____ 50

****Total estimated site cost** \$ _____

\$35 APPLICATION FEE PAYMENT

(Check method of payment)

Check/Money Order (Checks should be made made payable to: Oswego Harbor Festivals, Inc.)

Credit Card: Visa MC Amex

Credit Card Number: _____

Expiration Date: _____ 3 digit security Code: _____

I am the authorized credit card holder and allow Harborfest to charge my account for Festival fees.

Authorized Card Holder _____ Date _____

AUTHORIZATION

I have read this application and will comply with all Oswego Harborfest regulations.

Vendor Signature _____

Date _____

QUESTIONS: CONTACT VENDOR COORDINATOR AT 315-343-6858 OR vendor@oswegoharborfest.com

Mail Completed application with required items (refer to Application Procedure) to:

Oswego Harbor Festivals, Inc., 41 Lake St., Oswego, NY 13126